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**Maintenance**

**SELECTION OF GROUP COMMANDERS' OPTIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This Operating Instruction (OI) establishes procedures for the 16th Logistics Group Commander's (16 LG/ CC) options, as delegated by Headquarters Air Force Special Operations Command (AFSOC). This OI is in accordance with Technical Orders (T.O.s) 00-5-2, 00-20-5, 00-20-7 and 33-1-27.

**1. General Responsibilities:** This OI lists all options selected by the 16 LG/CC. It is the responsibility of squadron commanders and all maintenance supervisors for compliance with the guidance in this OI.

**2. Listing of Selected Options by T.O.:**

**2.1. T.O. 00-5-2:**

2.1.1. Paragraph 4-8. Use AF Form 614, Charge Out Record, or chits as prescribed in the Consolidated Tool Kit (CTK) OI 21-30.

2.1.2. Paragraph 4-26.4. An AFTO Form 110, T.O. Distribution Record, series card will not be maintained for TCTOs not applicable to this unit.

**2.2. T.O. 00-20-5:**

2.2.1. Paragraph 4-4. In addition to aircraft and support equipment, use an AFTO Form 95, Significant Historical Data, to maintain historical data on all aircraft weapons within the maintenance complex.

**2.3. T.O. 00-20-7:**

2.3.1. Paragraph 1-4. Sections possessing support and training equipment with no inspection requirements published will establish inspection criteria, using general equipment manuals and work cards. Use published inspection criteria for most nonpowered support equipment (a locally manufactured dolly will be inspected according to T.O. 35-1-246WC-1, cards 2-001 through 2-003). Inspection intervals for all equipment that does not have an interval established will not exceed 12 months. Sections possessing Test Measurement Diagnostic Equipment (TMDE) with no inspection requirements published will inspect the equipment on a "prior to use" basis

according to T.O. 33-1-27. The inspection interval for all TMDE which has published inspection requirements that exceed the prior to use requirements of T.O. 33-1-27 and have no interval will not exceed 12 months.

2.3.2. Paragraph 1-4a. Perform a servicing inspection prior to placing Aerospace Ground Equipment (AGE) in a subpool.

2.3.3. Paragraph 1-5c, AFSOC Sup 1. A separate AFTO Form 244, Industrial Support Equipment, Record file is authorized for all support equipment. The separate file will be maintained at the equipment issuing location. Review the AFTO Form 244 when the equipment is issued for use. Document any discrepancies noted, and notify the support equipment monitor. Document any discrepancies noted during use upon equipment turn in.

2.3.4. Paragraph 3-2c. TMDE having published periodic inspections or maintenance requirements and a Standard Reporting Designator (SRD) prefix of "H" must have an AFTO Form 244 or locally devised and documented procedures to track and verify inspection accomplishment. Locally devised procedures will have, as a minimum, the same areas as the AFTO Form 244. A hard copy will be filed at all times.

2.3.5. Paragraph 3-3h. Enter the SRD in block 8 of the AFTO Form 244.

2.3.6. Paragraph 3-6. Specific time intervals between supervisory reviews on the AFTO Form 244 must not exceed six months.

2.3.7. Paragraph 3-7b(6). Enter Base Supply document number for all equipment.

2.4. T.O. 33-1-27:

2.4.1. Paragraph 1-6c(1)(c). TMDE containing dry cell batteries require a 30-day inspection interval.

2.4.2. Paragraph 2-8. Daily, weekly and monthly cursory inspections for equipment stock classes listed in T.O. 33-1-27 that coincide with the required visual or prior to use inspections listed in the same T.O. need not be documented.

JENNIFER B. FOX, Colonel, USAF  
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